



**RGM COLLEGE OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)**

Circular

Date: 10.03.2023

All the HOD's & members of **Planning and Evaluation Committee** are here by Inform that **24th meeting** of constituted **Planning and Evaluation Committee** will be held on **17.03.2023 at 12.30 PM**. In this regard all the committee members of **Planning and Evaluation Committee** are informed to make yourself convenient to attend the meeting without fail.

Venue : Principal Chamber

Agenda :

1. To confirm the resolutions made on **Date: 23.10.2022**.
2. To coordinate among the department to apply for various schemes/ grants to AICTE and other funding agencies.
3. To send the proposals to university for extension of affiliation.

Copy to:

1. All HOD's
2. All members of Planning and Evaluation Committee


PRINCIPAL

R G M COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

Committee Name: Planning & Evaluation Committee

Objectives of the Committee:

1. To develop and implement a strategy for academic program sustainability and structure.
2. To define, articulate, and implement a strategy for developing new graduate programs.
3. To development of Centers.
4. To Development and implementation of a campus master plan.
5. To monitor detailed enrollment goals by department and co-curricular activity.

To develop and implement a comprehensive plan for wellness for students, faculty and staff to include programs related to physical and mental health, service delivery and facilities as well as a plan for spiritual support for faculty and staff.

Functions of Committee:

The committee will take necessary steps for proper implementation of the following:

1. To promote a system to motivate academic employees and further enrich their professional activity, thus improving the quality of teaching and research at the institution.
2. In order to evaluate the qualifications of applicants for the positions of professor, associate professor, or assistant professor.
3. To frame the guidelines on the qualification of new applicants.
4. The composition of course material and instructions, diversity and innovation in teaching methods, initiative in the development and reformation of teaching approaches, and efforts to motivate students to adopt independent and scholarly methods or to engage in joint projects, where applicable.

To assess the quality of management, emphasis shall be placed on the initiative and leadership of applicants, their competence in independent organization and planning, as well as their ability to collaborate with others on administrative work.

Date of the meeting : 17.03.2023

Venue : Principal Chamber

Time : 12.30 PM to 2.30 PM

Meeting Agenda:

1. To Confirm the Resolutions held on Oct 2022
2. To co-ordinate among the departments to apply for various schemes/grants to AICTE and other funding agencies.
3. To send the proposals to University for extension of affiliation.

Members Present:

S.No	Name of the employee	Role	Signature
1	Dr.T. Jayachandra Prasad	Chairman	
2	Dr.V.Gopu Srinivasulu	Member	
3	Dr.V.Naga Bhaskar Reddy	Member	
4	Dr.Thirupathi Reddy	Member	
5	Dr.K.Mallikarjuna	Member	
6	Dr.K.Subba Reddy	Member	
7	Dr.D.Surya Narayana Rao	Member	
8	Dr.N.Ravi	Member	
9	Dr.A.Bala Krishna	Member	
10	Dr.Kousar Basha	Member	

Resolutions:

- To Confirm the resolutions held on Oct 2022.
- Faculty members are instructed to apply for various funding agencies in their respective research domain. They also given training on how to apply for vaious funding agencies.
- A team of faculty members has to be identified to look after UGC and AICTE circulars.

Conclusion:

The Meeting has concluded with thanks to the Chairperson.



(Planning Committee)



RGM COLLEGE OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)

Circular

Date: 14.10.2022

All the HOD's & members of **Planning and Evaluation Committee** are here by Inform that **23rd meeting** of constituted **Planning and Evaluation Committee** will be held on **23.10.2022 at 12.30 PM**. In this regard all the committee members of **Planning and Evaluation Committee** are informed to make yourself convenient to attend the meeting without fail.

Venue : Principal Chamber

Agenda :

1. To confirm the resolutions made on **Date: 22.04.2022**
2. To send proposals to AICTE, UGC etc., for continuation of approval/introduction of new courses/reductions in intake/closer of course etc.
3. To visualize and formulate perspective plans for the development and growth of the college.

Copy to:

1. All HOD's
2. All members of Planning and Evaluation Committee


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1. To promote a system in order to motivate academic employees to enrich their professional activity, thus improving the quality of teaching and research at the institution.
2. To evaluate the qualifications of applicants for the positions of professor, associate professor, or assistant professor.
3. To frame the guidelines on the qualification of new applicants.
4. The composition of course material and instructions, diversity and innovation in teaching methods, initiative in the development and reformation of teaching approaches, and efforts to motivate students to adopt independent and scholarly methods or to engage in joint projects, where applicable.

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Date of the meeting: 23.10.2022

Venue: Principal Chamber

Time: 12.30 pm to 2.30 pm

Meeting Agenda:

1. To Confirm the Resolutions held on April 2022
2. To send proposals to AICTE, UGC etc., for continuation of approval / introduction of new courses / Reduction in Intake / Closure of Course etc.
3. To visualize and formulate perspective plans for the development and growth of the college.

Members Present:

S.No	Name of the employee	Role	Signature
1	Dr.T. Jayachandra Prasad	Chairman	
2	Dr.V.Gopu Srinivasulu	Member	
3	Dr.V.Naga Bhaskar Reddy	Member	
4	Dr.Thirupathi Reddy	Member	
5	Dr.K.Mallikarjuna	Member	
6	Dr.K.Subba Reddy	Member	
7	Dr.D.Surya Narayana Rao	Member	
8	Dr.N.Ravi	Member	
9	Dr.A.Bala Krishna	Member	
10	Dr.Kousar Basha	Member	

Resolutions

- To Confirm the resolutions held on April 2022.
- To send proposals to AICTE with respect to the addition of new courses and also for reduction of the intake in the existing courses.
- Committee decided to formulate the strategic plans to attract the new talents in various departments in cutting edge technologies

Conclusion:

The Meeting has concluded with thanks to the Chairperson.


Chairman
(Planning Committee)



RGM COLLEGE OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)

Circular

Date: 15.04.2022

All the HOD's & members of **Planning and Evaluation Committee** are here by Inform that **22nd meeting** of constituted **Planning and Evaluation Committee** will be held on **22.04.2022 at 12.30 PM**. In this regard all the committee members of **Planning and Evaluation Committee** are informed to make yourself convenient to attend the meeting without fail.

Venue : Principal Chambar

Agenda :

1. To confirm the resolutions made on **Date: 02.06.2021**
2. To file and maintain the records of the admissions and annual plan.
3. To assist the students and to interact with the parents during admissions.

Copy to:

1. All HOD's
2. All members of Planning and Evaluation Committee


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R G M COLLEGE OF ENGINEERING & TECHNOLOGY

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2. In order to evaluate the qualifications of applicants for the positions of professor, associate professor, or assistant professor.
3. To frame the guidelines on the qualification of new applicants.
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Date of the meeting : 22.04.2022

Venue : Principal Chamber

Time : 12.30 pm to 2.30 pm

Meeting Agenda:

1. To Confirm the Resolutions held on June 2021
2. To file and maintain the records of the admissions and Annual Plan.
3. To assist the students and to interact with the parents during admissions.

Members Present:

S.No	Name of the employee	Role	Signature
1	Dr.T. Jayachandra Prasad	Chairman	
2	Dr.V.Gopu Srinivasulu	Member	
3	Dr.V.Naga Bhaskar Reddy	Member	
4	Dr.Thirupathi Reddy	Member	
5	Dr.K.Mallikarjuna	Member	
6	Dr.K.Subba Reddy	Member	
7	Dr.D.Surya Narayana Rao	Member	
8	Dr.N.Ravi	Member	
9	Dr.A.Bala Krishna	Member	
10	Dr.Kousar Basha	Member	

Resolutions:

- To Confirm the resolutions held on june 2021
- Students and Faculty members are encouraged to participate in academic and other related activities, competetions and contests to win awards and recognitions.
- Students who are good at indoor and outdoor sports are identified and encouraged to participate in competitions and improve their sportsmanship.

Conclusion:

The Meeting has concluded with thanks to the Chairperson.


Chairman.
(Planning Committee)



**RGM COLLEGE OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)**

Circular

Date: 29.05.2021

All the HOD's & members of **Planning and Evaluation Committee** are here by inform that **21th meeting** of constituted **Planning and Evaluation Committee** will be held on **02.06.2021 at 3.00 PM**. In this regard all the committee members of **Planning and Evaluation Committee** are informed to make yourself convenient to attend the meeting without fail.

Venue: Principal Board Room

Agenda:

1. To Confirm the Resolutions Held on 15.10.2019
2. To discuss about training programmes for staff
3. Allotment of Mentors to the students.

Copy to:

- 1) All HOD's
- 2) All members of Planning and Evaluation Committee


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**RGM COLLEGE OF ENGINEERING & TECHNOLOGY
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Functions of Committee:

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1. To promotion system is to motivate academic employees and further their professional activity and success, thus improving the quality of teaching and research at the institution.
2. In order to evaluate the qualifications of applicants for the positions of professor, associate professor, or assistant professor.
3. To frame the guidelines on the qualification of new applicants.
4. The composition of course material and instructions, diversity and innovation in teaching methods, initiative in the development and

reformation of teaching approaches, and efforts to motivate students to adopt independent and scholarly methods or to engage in joint projects, where applicable.

To assess the quality of management, emphasis shall be placed on the initiative and leadership of applicants, their competence in independent organization and planning, as well as their ability to collaborate with others on administrative work.

Date of the meeting: 02.06.2021

Venue: Principal Board Room

Time: 3.00 PM to 5.00 PM

Meeting Agenda:

1. To Confirm the Resolutions Held on 15.10.2019
2. To discuss about training programmes for staff
3. Allotment of Mentors to the students.

Members Present:

S.No	Name of the employee	Role	Signature
1	Dr.T. Jayachandra Prasad	Chairman	
2	Dr.V.Gopu Srinivasulu	Member	
3	Dr.V.Naga Bhaskar Reddy	Member	
4	Dr.Thirupathi Reddy	Member	
5	Dr.A.Satish	Member	
6	Dr.K.Subba Reddy	Member	
7	Dr.D.Surya Narayana Rao	Member	
8	Dr.N.Ravi	Member	
9	Dr.A.Bala Krishna	Member	
10	Dr.Kiran Kumar	Member	

Resolutions:

- The Resolution of the meeting held on 15.10.2019 has been approved
- Role of Mentor – mentee system for redressal of student grievances was discussed. It was resolved to allot mentor to each class. Dr.N.Ravi was assigned with responsibility to coordinate the allotment along with Principal sir.
- It was resolved to conduct following training programmes for staff :
 1. Teaching & Non-teaching: Admission process
 2. Accounts Staff: Whenever accounts software are renewed or new softwares are purchased
 3. Library staff: Whenever Library Automated Software is updated

Conclusion:

The Meeting has concluded with thanks to the Chairperson.


Chairman

(Dr.T. Jayachandra Prasad)

Planning and Evaluation Committee)